

MEETING OF SOUTHWARK COLLEGE AND LEWISHAM COLLEGE BOARD

TUESDAY 18 JUNE 2019, COMMENCING AT 17.30HRS.

ROOM B6 Lewisham

To attend		Independent Members: John Litchfield, Ade Adebambo, Dr Elaine Hawkins, Cllr Hilary Moore, Lekhnath Pandey, Nigel Peet, David Wilson, Kass Stone		
In Attendance		<p>CEO: Chris Payne Director of Governance, Risk and Assurance: David Balme Principal of Southwark College: Annette Cast Principal of Lewisham College: Asfa Sohail Deputy Principal: David White Director of Student Experience: Sharon Muncie Director of Quality, Teaching and Learning: Pete Phillips Director of Employment and Skills: Vanessa Packham Director of Financial Performance Management: Mark Russell Head of Facilities and Estates: Michael Gayle Head of Student Services: Melanie Haggins</p> <p>Notes: Trish Dodds</p>		
Item Agenda	Time (Mins)	Item Description	Presented By	Action required
1		Apologies for Absence	Chair	Note
2		Conflicts of Interest	Chair	Note
3	10 mins	Chief Executive Update	Chief Executive	Note
4	10 mins	Minutes of the previous meeting held on Tuesday 21 May 2019	Chair	Note
5	30 mins	Register of Board Actions 4i - Governors' SAR update	Chair	Note
		4ii – Moving towards separate Boards for Lewisham and Southwark – verbal update	Chair	Discussion
		4iii – Feedback from Governance Conference 10/11 June 2019 – verbal update		Note
6	15 mins	5i - Risk	Director of Governance, Assurance and Risk	Discussion
7	30 mins	7i - Principals' Reports: - Southwark College - Lewisham College	Principal Southwark College & Principal Lewisham College	Note
		7ii – Feedback from Southwark College Launch 10 June 2019 – verbal update	Principal Southwark College	Note

8	20 mins	FE Commissioner visit – 5th July 2019 – verbal update	Principal of Southwark College Principal of Lewisham College	
9	15 mins	Quality Update 9i – Quality Calendar - revised 9ii –Planned Staff Development for 2019/20	Director of Quality, Teaching and Learning	Discussion
10	15 mins	10i – Enrolment planning for 2019/20 – verbal update 10ii - Safeguarding Update – May 2019 10iii – Marketing update	Director of Student Experience	Note
11	15 mins	Finance – Budgets for 2019/20 – to be tabled	Director of Finance and Resources	
12	10 mins	Sustainability Policy	Head of Facilities Management	Note
13		Any Other Business	All	Note
14		Date and Time of Next Meeting <ul style="list-style-type: none"> • 17 September 2019 – S253 Southwark College 	All	Note