

**MEETING OF LEWISHAM COLLEGE AND SOUTHWARK COLLEGE BOARD**

**TUESDAY 22 JANUARY 2019, COMMENCING AT 17.30HRS.**

**ROOM B6, LEWISHAM COLLEGE**

<b>To attend</b>		<b>Independent Members:</b> John Litchfield, Ade Adebambo, Dr Elaine Hawkins, Cllr Hilary Moore, Lekhnath Pandey, Nigel Peet, Kate Shoesmith, David Wilson, Cllr. Kieron Williams, Kass Stone		
<b>In Attendance</b>		<b>Executive Lead:</b> Tony Lewin <b>Deputy Principal:</b> David White <b>Director of Learning:</b> Adam Fahey <b>Director of Student Experience:</b> Sharon Muncie <b>Director of Quality, Teaching and Learning:</b> Pete Phillips <b>Director of Employment and Skills:</b> Vanessa Packham <b>Director of Financial Performance Management:</b> Mark Russell <b>Head of Facilities and Estates:</b> Michael Gayle  Notes: Trish Dodds		
<b>Item Agenda</b>	<b>Time (Mins)</b>	<b>Item Description</b>	<b>Presented By</b>	<b>Action required</b>
1		<b>Apologies for Absence</b>	Chair	Note
2		<b>Conflicts of Interest</b>	Chair	Note
3	10 mins	<b>Minutes of the previous meeting held on Tuesday 18 December 2018</b>	Chair	Note
4	15 mins	<b>Register of Board Actions</b> <ul style="list-style-type: none"> <li>• <b>Governors SAR update</b></li> <li>• <b>Summary from Southwark Skills Strategy</b></li> </ul>	Chair	Note
5	15 mins	<b>Principal's Report</b> <ul style="list-style-type: none"> <li>• <b>Update on College Position</b></li> </ul>	Executive Lead	Note
6	30 mins	<b>Quality Performance Monitoring Report</b> <ul style="list-style-type: none"> <li>• <b>College SAR update/amendments</b></li> <li>• <b>Improving the learner experience:</b> <ul style="list-style-type: none"> <li>○ Learning walks</li> <li>○ Staff development evaluation</li> </ul> </li> <li>• <b>Reports from Progression Boards – December 2018</b></li> <li>• <b>Review of Attendance – Action Plan</b></li> </ul>	<b>Director of Quality, Teaching and Learning</b>  <b>Director of Student Experience</b>	<b>Approve Note</b>  <b>Note Note</b>
7	10 mins	<b>Health and Safety update</b> <ul style="list-style-type: none"> <li>• <b>Report December 2018</b></li> </ul>	<b>Head of Facilities and Estates</b>	Note
8		<b>Any Other Business</b>	All	Note
9		<b>Date and Time of Next Meeting</b> 26 February 2019 – S253 Southwark College	All	Note